



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, November 6, 2025

7:00 p.m.

Conference Room – HPHA Clinton Public Hospital

MINUTES

Present: John Wilkinson, Chair
Jim Battle, Dr. Chuck Gatfield (virtual), Dr. Gregg Hancock, Steve Hearn, Barry Hutton, Ron Lavoie, Dr. Kevin Lefebvre, Kathy Lewis, Lynanne Mason, Kerri Ann O'Rourke, Dr. Heather Percival, Kim Ross Jones, Bill Whetstone, Tricia Wilkerson, Andrew Williams
Mary Cardinal, Iris Michaels, Sue Davey

Regrets: Franklin Famme, Greg Stewart

1. **Welcome & Call to Order**

John Wilkinson, Board Chair called the meeting to order and quorum was confirmed.

Dr. Gregg Hancock, Medical Staff President was welcomed to his first meeting.

2. **Land Acknowledgement**

Kathy Lewis shared the Land Acknowledgement and reflected on an experience that deepened her understanding of Indigenous cultural practices, encouraging others to pursue opportunities for learning.

3. **Approval of Agenda**

It was moved by Kim Ross Jones, seconded by Steve Hearn:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the meeting agenda as circulated.

CARRIED

4. **Declaration of Conflict of Interest**

There were no declarations of conflict of interest.

5. **Patient Story**

A patient and members of the care team attended the meeting to present an impactful story. The patient recounted their healthcare experience and highlighted how the inpatient surgical care team collaborated across departments to create an innovative solution that ensured continuity of care and support for their post-operative needs. The patient expressed gratitude for this effort by recognizing a team member's exceptional contribution and organized a celebration for the healthcare team. The patient was thanked for attending and sharing their experiences. Appreciation was extended to the Healthcare Team.

6. Minutes of Previous Meetings**6.1. September 4, 2025**

It was moved by Tricia Wilkerson, seconded by Bill Whetstone:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held September 4, 2025.

CARRIED

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. In-Camera Session**8.1. Motion to Move to In-Camera Session**

It was moved by Steve Hearn, seconded by Barry Hutton:

THAT the Huron Perth Healthcare Alliance move in-camera at 7:15 p.m.

CARRIED

8.2. Report from In-Camera Session

The Board reviewed governance and received an update on the health information system. Board Committee reports were presented from the Medical Advisory and Resources, Audit & Digital Innovation Committees.

9. Consent Agenda

It was moved by Steve Hearn, seconded by Ron Lavoie:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the November 6, 2025 Consent Agenda that included the following:

- **Leadership Reports:**
 - **Chief Nursing Executive**
 - **Chief of Staff**
 - **President & Chief Executive Officer**
- **HPHA Commitments to Our Communities Status Updates – 2025/2026 (Quarter 2)**

CARRIED

Discussion/Highlights:

- Reviews of staffing mixes in all clinical areas being undertaken to ensure efficiency and patient care acuity, while prioritizing length of stay management.
- Development of education, guidelines and processes to support leaders with managing over-time and sick-time has resulted in fiscal savings of over \$800k.

10. Governance**10.1. HPHA Community Council**

The Huron Perth Healthcare Alliance (HPHA) Community Council, made up of Community Members, Board representatives, and the Senior Team met on October 27. Although there was a lot of information shared, members agreed it was valuable, expanded their knowledge beyond the Board Committee they are appointed to, it also raised their awareness of what's happening across the organization. The Council's purpose was revisited and includes providing input and feedback to HPHA on matters

important to communities, and members were encouraged to reach out to HPHA Leadership should they have anything they want to bring forward. The Council agreed that given their involvement in the Committees and other HPHA activities, that meeting twice annually will suffice.

10.2. Governance, Community Relations & System Transformation Committee

Steve Hearn presented highlights from the meeting held October 28, 2025.

- OHA Board Self-Assessment Survey will not be conducted this year as the OHA undertakes a broader needs assessment following the sector-wide governance survey.
- Huron Perth Healthcare Alliance Board Self-Assessment Survey will proceed, with results to be presented at the next Committee meeting.
- Communications report received; comparative trend analysis will be shared as sufficient data becomes available.
- Huron Perth & Area Ontario Health Team Collaborative Accreditation received an award at the Association of Family Health Teams of Ontario conference.
- Revised “Rules of Procedure for Board Hearings” will supplement the HPHA By-law to reflect amalgamation.

It was moved by Steve Hearn, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the “Rules of Procedure for Board Hearings” as a supplement to the Huron Perth Healthcare Alliance By-law.

CARRIED

10.3. Medical Advisory Committee

Dr. Lefebvre presented reports from the Medical Advisory Committee meetings held on September 25 and October 23 for information. He highlighted the plan for the region to transition to centralized wait lists and patient choice for CT imaging, noting potential impacts on the Huron Perth Healthcare Alliance wait times as regional patients may select Stratford for scans.

10.4. Quality & Social Accountability Committee

Kim Ross Jones presented highlights from the meeting held October 29.

- Emergency Department Return Visit Quality Program (P4R):
 - Funded initiative focusing on audits and Quality Improvement projects, including elastomeric processes typically managed by Nurse Practitioners.
- 2025/2026 Change Plan reviewed; all targets on track.
- Access & Flow:
 - Funding confirmed for nursing role to support ambulance offload through partnership with Perth EMS.
- Patient Experience:
 - Pilot of bedside surveying underway using volunteers.
- Quality Improvement Plan (QIP):
 - Ideas for 2026/2027 QIP to be discussed at December Board meeting.
- Clinical Performance:
 - Imaging not meeting P2–P4 targets; cancer priorities progressing well, though urology remains a challenge.
- Operating Indicators:
 - Narrative provided for clarity and context.

- Patient Story:
 - Patient Partner shared ICU and Emergency Department program implementation in Stratford, highlighting extensive training and volunteer resources.
- Team commended for inaugural Quality Symposium showcasing numerous initiatives; Educators recognized for elastomeric practices adopted in regions such as Yukon.

10.5. Resources, Audit & Digital Innovation Committee

The Committee met on October 30 and Ron Lavoie presented the detailed report included in the agenda package that highlights Workplace Health.

11. Directors Comments/Roundtable

- Movember fundraising initiative has begun; Physician video will be shared with the Board.
- Volunteers recognized for supporting the United Way by decorating Smile Cookies in November.
- Huron Perth Healthcare Alliance's United Way Workplace Campaign was launched on November 3rd with Coffee Breaks held across all sites.

12. Upcoming Meetings/Events

- Huron Perth Healthcare Alliance Community Update & Engagement Sessions
 - *November 24 – Clinton*
 - *November 25 – Seaforth*
 - *November 26 – St. Marys*
 - *November 27 – Stratford*
- Huron Perth Healthcare Alliance Board of Directors Meeting
 - *December 4, 2025 at HPHA St. Marys Memorial Hospital*

13. Adjournment

The meeting was adjourned by MOTION by Ron Lavoie at 8:45 p.m.